



SUMMER DUAL ENROLLMENT CHECKLIST

www.frederick.edu/de



JUNE

- APPLY to FCC! Go to www.frederick.edu to fill out the Credit Admissions Application.

You cannot be registered for a Dual Enrollment course until you apply

*****Remember to keep your Admissions Welcome Letter, it has your FCC Student ID number!*****

- Have you taken the Accuplacer? Do you need to retest?

Accuplacer study materials are available at <http://guides.frederick.edu/testing>

*****Remember: You only get TWO attempts at the Accuplacer while in high school*****

- Have you submitted SAT and/or ACT exemptions to your school counselor?
- Have you submitted your report card/high school transcript to FCC for a Math exemption?

To learn about exemption requirements, go to the Dual Enrollment website: www.frederick.edu/de

JULY

- Have you submitted your AP scores to FCC?

This may be needed depending on the Dual Enrollment course you wish to take

- Have you taken a retest for Accuplacer?

Accuplacer study materials are available at <http://guides.frederick.edu/testing>

AUGUST

- Have you been notified of your registration for your Fall course(s)?
If so, check your PeopleSoft account for a tuition bill <http://myfcc.frederick.edu/portal.aspx>

Default Login info for students:

Username: W + 7-digit FCC ID # (i.e. W1234567)

Password: First two letters of your last name (lowercase) + last 5 digits of your FCC ID #

- Pay your tuition bill online on your PeopleSoft account, or directly to the FCC Student Accounts Office in person or over the phone

Student Accounts
Jefferson Hall
301-846-2456